



Training Course Information Form

Course Information

Course Name: Problems Solving and Decisions Making for Directors

Institute/Centre: Port Training Institute **Course Code:** M08

Type: Program Course Workshop

Course Duration: 5 Days 3 Days 1 Days Other

Course Conducted: Local International **Indicate:** A.R.E

Course Venue: Anywhere

Course Language: English Arabic Both Other

Course Description

Course Outlines:

1. Administrative problems - meaning - objectives - to diagnose.
2. Stages of the scientific decision-making.
3. Patterns of managers and different ways to make decisions.

Course Objectives:

- Provide participants with a range of modern knowledge concerning appropriate methods to address the problems and how to use the scientific method in solving it.

Course Includes: Theoretical Fire Training Module Laboratory
 Workshop Site Visit

Course Prerequisites: None

Who Should Attend: Specialists and heads of departments and directors of departments in the various organizational units

No. of Participants/Course: 5-10 10-15 15-20 Other

Qualifications of Participants:

- Collage Certificates

No. of Lecturer: 1 2 5

No. of Assistance: 1 2 3

Course Facilities

White Board V. Projector Data Show PC Manual
 Books Handouts Flip Charts S/W Other

Course Evaluation

Written Examination Written Report(s) Oral Presentation Attendance
 Delegates Participation

Certificate Issue:

Local Premises AASTMT International

Course Registration

Admission and Registration

Department at the Port

Registration:

Training Institute

Online

Other

Beside Gate No. 27 - Outside

Customs Area, Alexandria Port

Documents Required:

Registration Form

ID/Passport Copy

Photo